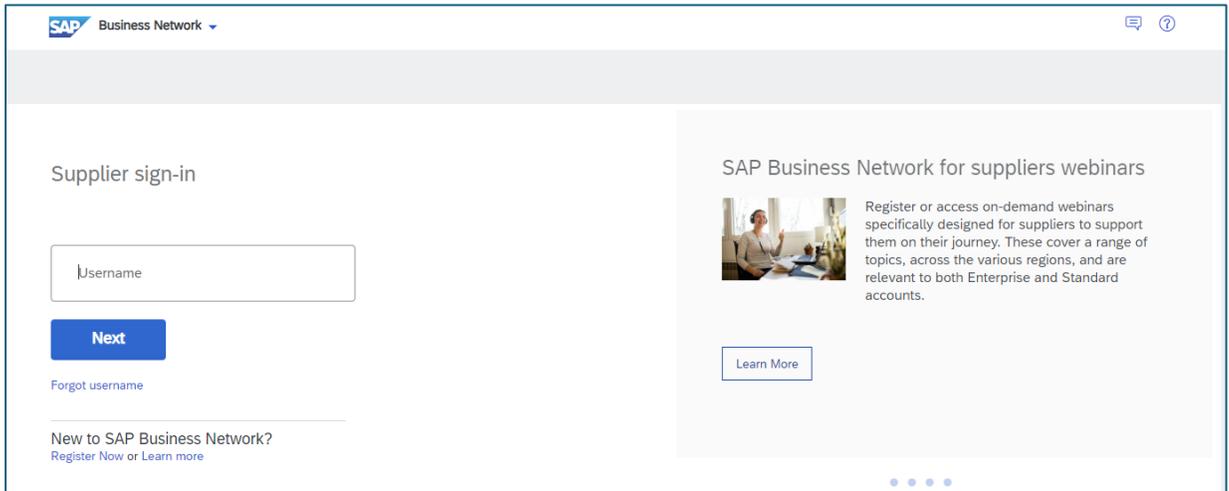
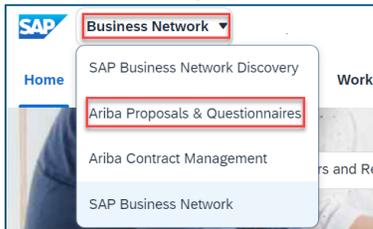


1. Log into Ariba using your username and password
  - a. Link: <https://supplier.ariba.com/>
  - b. Enter Username and Password



2. Click **Business Network** next to the SAP logo in the top left corner
  - a. Select **Ariba Proposals & Questionnaires**



3. Within the Events section, locate the relevant Event within the **Status: Open** folder
  - a. Click on hyperlink to open the Event

| Title  | ID            | End Time ↓         | Event Type | Participated |
|--|---------------|--------------------|------------|--------------|
| ▼ Status: Open (9)                                     |               |                    |            |              |
| <a href="#">Review Prerequisites and Intent to Bid</a> | Doc1166024763 | 9/26/2024 10:48 AM | RFP        | No           |
| <a href="#">Test Request for Proposal v1</a>           | Doc1155912922 | 9/18/2024 12:00 AM | RFP        | No           |